

CONFLICTS OF INTEREST POLICY

This policy applies to all CMPCA committee members

While acting on behalf of the organisation committee members have an obligation to act in the best interests of the CMPCA and in accordance with CMPCA constitution. Conflicts of interests may arise where an individual's personal or family interests and/or loyalties could conflict with those of the CMPCA

Such conflicts may create problems; they can:

- Inhibit free discussion;
- Result in decisions or actions that are not in the interests of the CMPCA; but may benefit individual committee members;
- Risk giving the impression that the CMPCA has acted improperly and/or that the committee is acting for the benefit of committee members instead of the CMPCA

The aim of this policy is to protect both the CMPCA and the individuals involved from any actual or appearance of impropriety.

The declaration of interests

CMPCA committee members are required to declare any conflict of interest they believe they may have in any agenda item. There will be an agenda item at the start of the meeting where members are requested to declare any area where they believe there is a possible conflict. At the start of the discussion of the item the committee will then decide which of the following actions it is appropriate for the committee member to take:

1. Withdraw from the discussion and not vote on the issue
2. Not contribute to the discussion and not vote on the issue
3. Contribute to the discussion, but not vote on the issue
4. Contribute to the discussion and vote on the issue.

Decisions taken where a committee member has a conflict of interest

In the event of the committee having to discuss an issue where a committee member may have a conflict of interest and is not permitted to vote, a quorum must be present for the discussion and decision; any member not permitted to vote on the issue will not be counted when deciding whether the meeting is quorate.

All declared conflicts of issue will be recorded in the minutes together with the action taken.