

**Minutes of CMPCA Management Committee Meeting
7.30pm Tuesday 3rd May 2011
5 Montpelier Villas, Brighton**

Present

Richard Brown (Vice Chair), Tony Bailey, Judy Bow, Jane Gray, Aidan Lunn, Jane Osler, Steve Pavey, Philippa Sankey,

Apologies

Sarah Crisp, Adam Jones, John Riddington, Nick von Tunzelmann

1. Minutes of the Management Committee held on 1st March 2011

The minutes were approved.

2. Declarations of Interest

There were no declarations of interest.

3. Matters arising not dealt with elsewhere on the agenda.

All matters arising were covered on this meeting's agenda

4. Report from the Events Subcommittee

Trip down memory lane: It was agreed to go ahead with this event for older residents, with the History Exhibition being displayed. Steve will contact the facilitator to check availability in September and Jane will contact Homelees House.

Post festival meal for helpers: This event would follow the festival on Tuesday 26th July. Steve will book with Tooka's restaurant.

Picnic for parents and young children: This event as part of "The Big Lunch" will be advertised on CMPCA boards. Jane to contact the local organiser.

Organise an outing: It was agreed that there were sufficient events this year and this would be considered again at a later date.

Christmas social: To be discussed at the next meeting.

5. Community Meetings

June meeting: With local elections on the 5th May it was agreed that a meeting with the newly elected councillors would be of interest to the community. Councillors to be contacted by the chair.

September meeting: A suggestion to make the 'trip down memory lane' the community meeting for September was accepted. The meeting could provide further information for the History section on the web site.

Following the success of the March meeting there was a general discussion on ensuring future meetings had wider appeal.

6. Website

The development was ongoing. John Riddington had put more information on the website.

7. CMP Festival

Following the successful launch, arrangements for the festival were on track. Brochures would be distributed towards the end of May and with the newsletter. All events would need stewarding and Philippa would be sending out a request for helpers

to committee members. The Festival had received £1000 funding from the Council, which although less than the £1500 applied for, was positive in the current economic climate. Sponsorship had held up well this year and Steve would provide a budget for the Festival. £325 advance Friends of the Festival ticket sales had been made at the Festival launch.

7. Newsletter

The next issue will be distributed in early June.

Philippa explained that the Newsletter had been reconfigured so that local information and contact details were featured together on the inside covers. Some concern had been raised about the coverage of events at local churches. Members of the committee were anxious to ensure fairness in this regard. Following some discussion it was agreed that information about cultural and out reach events would in future be included in an 'events' section in the Newsletter and information about regular services would be included in the advertisements placed by individual churches.

8. Street Audit

Tony reported that his analysis of the Upper North Street Survey had indicated that the process was potentially useful in revealing common areas of concern in the community. He passed a copy of his analysis to all present and returned the original survey sheets to Richard.

It was felt that extending the survey to other streets within the area was desirable and should be considered further.

9. Treasurers Report

There was no specific information for this meeting not covered under other agenda items.

10. Plans for the Coming Year:

Partially covered under item 5. It was also suggested that some contact be made with local police to improve the support from as the community's Local Action Team.

11. Dates for Future Meetings:

Tuesday 26th July

Tuesday 6th September

Tuesday 1st November

Tuesday 3rd January 2012

Tuesday 6th March 2012

Tuesday 8th May 2012

12. Contact List:

A list of contact details for committee members was circulated. It was agreed that it would be helpful to include details of other key contacts. Committee members would circulate suggestions to the secretary to build a key contact list to be agreed at the next meeting.

13. Any Other Business:

The question of the area's representation on the local Conservation Advisory Group was raised. It was agreed that this should be discussed at the next meeting in conjunction with the Association's procedure for assisting residents with planning issues.

Post meeting notes:

Notice Boards: The new backing sheets have been printed, laminated and installed.

Ice Rink: Following the public display of the initial plans and a presentation at the SNGSA AGM the developers are now working on final plans to submit as a planning application.