

## **CMPCA Officers and Management Committee**

The CMPCA Constitution provides for four **Officers** (Chair, Vice-Chair, Treasurer and Secretary) and a **Management Committee** comprising these four Officers and up to 10 'representatives of individual members elected by and at the AGM' (clause 7(b) of the Constitution). The elections to these positions and to the Management Committee will take place at the AGM. In every case the prior consent of the nominee must be obtained. The nominee, proposer and seconder must all be full members of the CMPCA and all three must sign the nomination. Nominations for all Honorary Officers of the Alliance and members of the Management Committee must be in the hands of the Acting Chair at least 14 days before the AGM nominations (ie by noon 10 April 2006) addressed to the Acting Chair, CMPCA, c/o 21 Clifton Hill BN1 3HQ. Enquiries: [info@cmpca.org.uk](mailto:info@cmpca.org.uk) or 07816 403099.

**Officers** as well as fulfilling the duties (attached) need to liaise openly, effectively and responsibly with colleagues and members. They also need to liaise effectively and responsibly with outside bodies such as the Charity Commission, Community Matters, the Council and its designated bodies, its officials and its councillors, the Police, the NHS Trusts, the Press and other stakeholders such as local companies and traders in the area. They need to advance the aims of the Alliance in line with constitution at all times and maintain the highest level of integrity in their dealings. They need to implement Management Committee and Community Meeting decisions effectively. There should be no conflict of interest in terms of an Officers' business or campaigning activities that might compromise their role as an Officer in liaising effectively as outlined above.

**The Management Committee** (which includes the four Officers) meets at least once (approximately midway) between Community Meetings (NB community meetings are unlikely to be monthly in future: no meetings planned in May, July or August; thereafter likely to be bi-monthly). Consultation can also take place between meetings and decisions reached by email. The Management Committee strives to be collegial in its approach, maintain courteous relations between members and arrive at decisions by consensus. Consultation and openness is the key. Extract from CM ISF18 *'as is well-known in theory, but sometimes ignored in practice, when a matter has been discussed and a decision made by a committee, this becomes the decision of the whole committee – including those who have opposed it. The observation of this fundamental democratic rule reduces the chances of factions or splits in the committee, whose business is in any case confidential, so that it should not be talked about outside its meetings'*.

All **Officers** and members of the **Management Committee** are Trustees and have to fulfil certain Charity Commission criteria (see *The Essential Trustee (CC3)* at [www.charitycommission.gov.uk](http://www.charitycommission.gov.uk) ).

March 2006